



Bhylls Acre Primary School

Admission Arrangements for Little Acorns Nursery

Applications

It is our policy to try and meet parents and carers wishes where possible. However, in some cases, there may be more applications for a particular intake than there are places. In this instance, admission to Nursery will be determined by the oversubscription criteria detailed below.

- ✓ Children can be admitted in the term after they become 3 years' old
- ✓ We run a cycle of 2 term admissions: September and January
- ✓ There are 30 places available overall for the 2 points of entry

Oversubscription Criteria

If the total number of applications for admission to the nursery setting exceeds the number of available places, then the following order or priority will be used to allocate the available places:

1. Relevant Children in Care, including those previously determined as Looked After Children. (That is, children who were looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.)
2. Children who have an elder brother or sister in attendance at the school and who will still be attending the school at the time of the proposed admission date.
3. Children living within the defined catchment area of the school.
4. Other children will be arranged in order of priority, according to how near their home addresses are to the school determined by Google Walking Route Map.

Where it is not possible to accommodate all children applying for places within a particular category, we will allocate the available places in accordance with the next criteria. If for instance, all the catchment area cannot be accommodated, children who are catchment and live closest to the school will be admitted next.

How to Apply

Please complete an application form (available on the school website or from the school office: office@bhyllsacre.staffs.sch.uk) and return to school.

For September places, application forms need to be in by 31st May

For January places, application forms need to be in by 31st October

Parents/carers will be notified of the outcome of the application within 4 weeks after the closing date.

Additional Notes

Attendance at the nursery **will not** guarantee admission to our Reception Class or give any advantage to the child's application for Reception. Parents **must reapply for admission** to Reception at the appropriate time through their Home Local Authority.

In accordance with legislation, children who have a statutory statement of special educational need or Education, Health and Care Plan that names the nursery will be admitted to our nursery setting. This may reduce the amount of places available to other applicants.

Relevant Children in Care means children who are in the care of a local authority in accordance with section 22 of the Children Act 1989(b) and (a) are looked after at the time an application is made and (b) in relation to whom the local authority has confirmed that the children will still be looked after at the time when the child will be admitted to school. It has also recently been extended to include those previously determined as Looked After Children. (That is children who were looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.)

The home address is considered to be the child's along with their parents/carers main and genuine principal place of residence at the time of the allocation of places i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reasons other than legal guardianship) the friends or relatives address will not be considered for allocation purposes.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the school week, parents will be required to provide documentary evidence to support the address they wish to be considered for allocation purposes.

If there are limited number of spaces available and we cannot distinguish between applicants using the criteria listed, such as in the case of children who live in the same block of flats or are the result of a multiple birth, then the child or children who will be offered the available spaces will be randomly selected by drawing lots.

Unsuccessful applicants will be placed on a waiting list in accordance with the oversubscription criteria stated above. If places become available after the offer date they will be offered to the child at the top of the waiting list.

There is no statutory right of appeal for admission to a nursery setting. Any disputes over the administration of the policy will be dealt with by the Governor's complaints procedure.

Please contact the school office for further information on 01902 7611453.